

Criminal Investigator
Special Agent (Wildlife) GS-1012-11 1811

Introduction

The Division of Law Enforcement is responsible for protection of domestic and international fish and wildlife resources and control of human activities so as to ensure appropriate management of these resources while providing optimum human benefits. Incumbent serves as a Special Agent within an assigned Law Enforcement District.

Duties and Responsibilities 100%

Initiates or receives assignments from information developed by incumbent or other Special Agents. Where investigations are independently originated and authority to act does not require supervisory approval, notifies supervisor of important or sensitive cases undertaken.

Investigates and apprehends persons suspected of offenses against the criminal laws of the United States, specifically the provisions of fish and wildlife laws cited in 4AM 4.9H and any regulation of the Secretary of the Interior in Title 50 of the Code of Federal Regulations that is issued pursuant, and other pertinent laws and regulations. Required to bear and maintain proficiency in the use of firearms, operate motor vehicles and boats as appropriate. Conducts investigations into violations of Federal fish and wildlife laws which involve the full range of law enforcement activities, i.e., surveillance, participation in raids, interviewing witnesses, interrogating suspects, searching for physical evidence and clues; seizures of contraband, equipment and vehicles; securing and serving search warrants; making arrests; inspecting records and documents; developing evidence for orderly presentation to United States Attorneys and other legal officers; testifying in court; preparing detailed written reports; and carrying out assigned undercover operations.

Must be thoroughly knowledgeable with points of law on which enforcement authority is based. Consults and works with the Interior Solicitor and United States Attorney on legal matters and aspects of various cases to assure that a thorough and adequate case is presented.

Investigative duties require resolution of seemingly conflicting testimony and evidence. Exercises initiative and resourcefulness in developing sufficient evidentiary material in support of the legal charges involved.

Identifies and develops investigative data from which a number of related enforcement matters may evolve. Discerns the magnitude of an investigation and collects and segregates developed facts from which potential prosecutions may result.

Possesses the skill necessary to establish the interrelationship of facts and evidence, setting forth findings in clear, concise and accurate reports submitted timely for appropriate review and action.

Testifies in court relating observations and presenting evidence.

Conducts intricate and sensitive types of investigations; identifies the need for and performs undercover and surveillance work, the latter requiring exacting and demanding investigative techniques.

In this connection must be knowledgeable of required workloads and activities in program areas to assess the availability of additional assistance. When investigative requirements are sufficiently expanded to require resources, makes these arrangements and assignments through the immediate supervisor.

Possesses knowledge of fish and wildlife resources and is a specialist in fish and wildlife law enforcement. Coordinates activities with other Federal and State enforcement authorities to maximize prevention and detection of violations. Is available for assignment outside Law Enforcement District. Duties involve considerable travel, frequent periods away from regular duty station and substantial amount of irregular, unscheduled administratively uncontrollable overtime.

Maintains liaison with Federal, State and local enforcement authorities who have mutuality of interest, and with other entities within the Service; provides leadership and training as appropriate in law enforcement matters.

Conducts investigations on applicants for permits and permit holders under statutes and regulations over which the Fish and Wildlife Service has enforcement authority.

Responsive to Service fish and wildlife law enforcement needs occasioned by proximity and as directed.

Must possess a valid State driver's permit at all times.

Protects and safeguards Government property and equipment with which charged.

As a law enforcement officer, incumbent has a unique responsibility for strict adherence to the Service's Code of Conduct for Special Agents so that at all times and all occasions the incumbent's conduct and personal demeanor instills public trust and confidence and in no way compromises capacity to function effectively as a law enforcement officer.

Supervision

Incumbent is responsible directly to a designated higher level Special Agent.

Safety

Incumbent is responsible for performing the duties of this position in a manner consistent with the policy of the U.S. Fish and Wildlife Service SAFETY Creed.



**U.S. DEPARTMENT OF THE INTERIOR
Certification of Position Approval
for Retirement
Under 5 USC 8336(c) and 8412(d)**

Approved under the Civil Service Retirement System, 5 USC 8336(c)

Approved under the Federal Employees Retirement System, 5 USC 8412(d)

Category of Coverage: Primary/Rigorous (Law Enforcement)

Bureau: Fish and Wildlife Service – Bureau-wide

Classification Title: Criminal Investigator

Organization Title: _____

Position Number: 9110 Series and Grade: GS-1811-11

RECOMMENDATION FOR COVERAGE REVIEW:

Primary rigorous coverage is recommended for this position. Special retirement coverage under both CSRS and FERS is requested

The incumbent plans, directs, and carries out routine investigations and apprehension of persons suspected of offenses against the criminal laws of the United States, specifically provisions of fish and wildlife regulations. Conducts the full range of law enforcement activities including surveillance, participation in raids, interviewing witnesses, interrogating suspects, searching for physical evidence and clues, seizures of contraband, equipment and vehicles, securing and serving search warrants, making arrests, inspecting records and documents, developing evidence for orderly presentation to the United States Attorneys and other legal officers, testifying in court, and preparing detailed written reports and carrying out undercover operations for very short periods of time. **The duties of this position are so rigorous that employment opportunities are limited to young and physically vigorous individuals who must meet and maintain established physical qualification requirements.**

See Attached

Chief of Law Enforcement

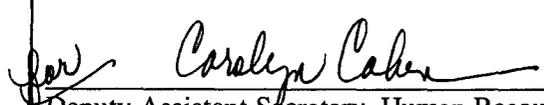
05/23/03

Date


MARCIA SCIFRES, DOI Fire & Law Enforcement Retirement Team Leader

01/05/2004
Date

APPROVAL : The position described above is approved for coverage under Firefighter or Law Enforcement (FF/LEO) Retirement **retroactive to classification date of 10/01/2002**. Approval is by DOI Secretary's Designee:


Deputy Assistant Secretary, Human Resources and Workforce Diversity

1/26/04
Date