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|--|--|---|------|---|------|---|-------------------|---|----------|---|------|
| POSITION DESCRIPTION <i>(Please Read Instructions on the Back)</i> | | | | | | | | | | 1. Agency Position No. -S000014 | |
| 2. Reason for Submission <input type="checkbox"/> Redescription <input type="checkbox"/> Reestablishment | | 3. Service <input type="checkbox"/> New <input type="checkbox"/> Hdqtrs <input checked="" type="checkbox"/> Field <input checked="" type="checkbox"/> Other | | 4. Employing Office Location | | 5. Duty Station | | 6. OPM Certification No. | | | |
| Explanation <i>(Show any positions replaced)</i> Standard Position description #S000014 | | | | 7. Fair Labor Standards Act <input type="checkbox"/> Exempt <input checked="" type="checkbox"/> Nonexempt | | 8. Financial Statements Required <input type="checkbox"/> Executive Personnel Financial Disclosure <input type="checkbox"/> Employment and Financial Interest | | 9. Subject to IA Action <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | | |
| | | | | 10. Position Status <input checked="" type="checkbox"/> Competitive <input type="checkbox"/> Excepted <i>(Specify in Remarks)</i> <input type="checkbox"/> SES (Gen.) <input type="checkbox"/> SES (CR) | | 11. Position Is <input type="checkbox"/> Supervisory <input type="checkbox"/> Managerial <input checked="" type="checkbox"/> Neither | | 12. Sensitivity <input type="checkbox"/> 1--Non-Sensitive <input checked="" type="checkbox"/> 2--Noncritical Sensitive <input type="checkbox"/> 3--Critical <input type="checkbox"/> 4--Special Sensitive | | 13. Competitive Level Code | |
| | | | | | | | | | | 14. Agency Use | |
| 15. Classified/Graded by | | Official Title of Position | | | | Pay Plan | Occupational Code | Grade | Initials | Date | |
| a. Office of Personnel Management | | | | | | | | | | | |
| b. Department, Agency or Establishment | | | | | | | | | | | |
| c. Second Level Review | | | | | | | | | | | |
| d. First Level Review | | Forestry Technician | | | | GS | 462 | 4 | | | |
| e. Recommended by Supervisor or Initiating Office | | | | | | | | | | | |
| 16. Organizational Title of Position <i>(if different from official title)</i> | | | | | | 17. Name of Employee <i>(if vacant, specify)</i> | | | | | |
| 18. Department, Agency, or Establishment Department of the Interior | | | | | | c. Third Subdivision | | | | | |
| a. First Subdivision U.S. Fish and Wildlife Service | | | | | | d. Fourth Subdivision | | | | | |
| b. Second Subdivision Region | | | | | | e. Fifth Subdivision | | | | | |
| 19. Employee Review-This is an accurate description of the major duties and responsibilities of my position. | | | | | | Signature of Employee <i>(optional)</i> | | | | | |
| 20. Supervisory Certification. <i>I certify that this is an accurate statement of the major duties and responsibilities of this position and its organizational relationships, and that the position is necessary to carry out Government functions for which I am responsible. This certification is made with the knowledge that</i> | | | | | | <i>this information is to be used for statutory purposes relating to appointment and payment of public funds, and that false or misleading statements may constitute violations of such statutes or their implementing regulations.</i> | | | | | |
| a. Typed Name and Title of Immediate Supervisor | | | | | | b. Typed Name and Title of Higher-Level Supervisor or Manager <i>(optional)</i> | | | | | |
| Signature _____ Date _____ | | | | | | Signature _____ Date _____ | | | | | |
| 21. Classification/Job Grading Certification. <i>I certify that this position has been classified/graded as required by Title 5, U.S. Code, in conformance with standards published by the U.S. Office of Personnel Management or, if no published standards apply directly, consistently with the most applicable published standards.</i> | | | | | | 22. Position Classification Standards Used in Classifying/Grading Position | | | | | |
| Typed Name and Title of Official Taking Action | | | | | | U.S. OPM GEG for Aid & Tech Work in the Bio. Sci, dtd Dec. 62 GS 462, TS-111, Dec. 91 | | | | | |
| Signature _____ Date _____ | | | | | | Information for Employees. The standards, and information on their application, are available in the personnel office. The classification of the position may be reviewed and corrected by the agency or the U.S. Office of Personnel Management. Information on classification/job grading appeals, and complaints on exemption from FLSA, is available from the personnel office or the U.S. Office of Personnel Management. | | | | | |
| 23. Position Review | | Initials | Date | Initials | Date | Initials | Date | Initials | Date | Initials | Date |
| a. Employee <i>(optional)</i> | | | | | | | | | | | |
| b. Supervisor | | | | | | | | | | | |
| c. Classifier | | | | | | | | | | | |
| 24. Remarks FPL GS-04 Standard Position Description-Servicewide. Approved FF Retirement in the Primary category under 5 USC 8336(c) and 8412(d) by DOI, FF/LE Retirement Team Spec. on 12/18/00. | | | | | | | | | | | |
| 25. Description of Major Duties and Responsibilities <i>(See Attached)</i> | | | | | | | | | | | |

Standard Position Description #S000014

Forestry Technician, GS-462-4

Introduction

This is a standardized position description for use in the U.S. Fish and Wildlife Service (Service). The purpose of this position is wildland fire control/extinguishment and involves activities such as fire prevention, detection, suppression, dispatching, and prescribed burning.

Major Duties

Firefighting (65-85% of Duty Hours)

Serves as a trained member of an engine, helitack, or hand crew with responsibility for using a variety of specialized tools, equipment, and techniques in controlling and suppressing fires. Performs basic fireline activities such as line construction, hose layout, operation of pumps and accessories, lopping and scattering of fuels using hand tools, and holding/patrol/mop-up operations. Independently or with one or two others may be assigned to carry out specialized work such as scouting fires, collecting data on hazardous areas, tree falling, backfire and burnout, mobile and stationary engine or other specialized equipment operation, construction of helispots, specialized helitack operations, and hover hookups. Functions as a crewmember during prescribed burns. May occasionally serve as squad leader or work leader. Operates an engine for short periods of time. Receives and records reports of fires and executes initial attack plans. Oversees other less experienced firefighters assigned to fires. Assists in dispatching personnel and equipment. Participates in the fire presuppression program assisting in recruiting, training, and organizing firefighting crews.

Fire and Safety Training (15% of Duty Hours)

Assists in fire and safety training in the techniques, practices, and methods of fire suppression and in the safe, efficient operation and use of tools, equipment, and vehicles use in fireline activities, with emphasis on those used in the specific function to which the employee is typically assigned. Participates in crew proficiency checks and drills. Participates in safety sessions and fire critiques. Ensures own and others' welfare and safety in all aspects of assignments.

Fire Equipment Support (Of Duty Hours)

Maintains tools, equipment, and vehicles assigned to the crew.

Other Duties (0-20% of Duty Hours)

When not involved in fire related activities, assists in project work such as road and trail maintenance, habitat manipulation, and miscellaneous equipment and facilities maintenance.

Assists higher level workers in forestry research efforts; in the marketing of forest resources; or in the

scientific management, protection, and development of forest resources.

Factor 1 - Knowledge Required by the Position

Fundamental knowledge of fire control methods and procedures as they apply to fire prevention, detection, suppression and equipment sufficient to perform a variety of technical duties common to firefighting, together with practical knowledge of forestry, biology, or agriculture sciences, in order to preserve, protect, and/or restore habitat as applicable to a range, forest, or other wildland/refuge environment/setting.

Familiarity with and ability to operate variety of firefighting equipment including basic hand tools such as the ax, shovel, Pulaski, McLeod, pumps, and hoses, chain saws to build firelines and extinguish burning materials, specialized detection and suppression equipment, including 4x4 engines having up to five forward gears. Must have or be able to obtain and maintain a valid state motor vehicle operator's license, and may be required to obtain and maintain a valid state commercial operator's license to operate motor vehicles over 26,000 lbs. GVW.

Working knowledge of the basic methods and techniques related to forestry.

Ability to communicate effectively in emergency situations in field locations, and to record basic information for use and interpretation by others.

Factor 2 - Supervisory Controls

Works under the general supervision of the Fire Crew Supervisor, Squad Boss, or other designated co-worker. Performs the majority of the work independently as a member of an established work crew, according to established procedures. Assignments primarily involve fireline work to suppress fires, and other duties within the framework of established practices and with limited instruction or guidance. Additional instructions are provided for new or unusual assignments. Work is subject to periodic observation and inspection for acceptability and compliance with operating procedures and instructions.

Factor 3 - Guidelines

Work involves the application of standardized operational guidelines which can be referenced quickly and are directly applicable. Deviations from guidelines are referred to others prior to use.

Factor 4 - Complexity

Duties include recurring operations which require the application of skill and judgment under well-defined conditions. Assignments typically require making choices, selecting the proper sequence of tasks/steps, and recognizing conditions or changes that impact the process.

Factor 5 - Scope and Effect

The purpose of the position is to apply related steps, processes, and methods in combating wildland fires,

collecting data on hazardous areas, recording data on fires, executing initial attack plans, and maintaining tools and equipment to ensure readiness. Efforts facilitate the work of other employees engaged in fire management and serve to protect valuable natural resources.

Factor 6 - Personal Contacts

Contacts are primarily with coworkers, visitors, and landowners adjacent to Federal lands.

Factor 7 - Purpose of Contacts

Personal contacts are to exchange factual information and to train other firefighters.

Factor 8 - Physical Demands

Firefighting is extremely arduous and hazardous. The work requires regular and protracted periods of strenuous physical exertion, including carrying heavy objects that may weigh up to about 50 pounds; walking over uneven, rocky, or swampy ground; climbing; bending; stooping; hacking through underbrush; and using heavy tools for long periods of time.

Factor 9 - Work Environment

Most work is performed outdoors in a forest and/or rangeland setting. Terrain ranges from flat and swampy to steep and rocky and is often covered with thick, tangled vegetation or various trees and grasses. Temperature extremes, smoke, and dust are frequently severe. The hazardous nature of the work requires the use of protective gear and clothing (boots, hard hat, nomex clothing, gloves, etc). The work is typically performed in isolated locations, which are often away from roads and water sources; camping is necessary for extended periods.

Note: Conditions of Employment

- Must obtain and continuously meet requirements for a National Interagency Fire Qualification System (NIFQS) rating of firefighter.
- Must attain the prerequisite physical stamina and strength needed to perform rigorous duties and must demonstrate physical abilities at the prescribed level annually.
- Preemployment and random drug testing are required.
- Must be able to obtain and/or maintain a State motor vehicle operator's license.
- May require the incumbent to obtain and maintain a commercial operator's license to operate motor vehicles.