

**POSITION DESCRIPTION** (Please Read Instructions on the Back)

1. Agency Position No.

2. Reason for Submission

Redescription     New     Hdqtrs     Field  
 Reestablishment     Other

3. Service

4. Employing Office Location

5. Duty Station

6. OPM Certification No.

Explanation (Show any positions replaced)

Standard Position description #9132  
 Covered under 5 U.S.C. 8336(c)(1) in the secondary category provided incumbent transfers from covered position without\*

7. Fair Labor Standards Act  
 Exempt     Nonexempt

8. Financial Statements Required  
 Executive Personnel Financial Disclosure     Employment and Financial Interest

9. Subject to IA Action  
 Yes     No

10. Position Status  
 Competitive     Excepted (Specify in Remarks)  
 SES (Gen.)     SES (CR)

11. Position Is    12. Sensitivity  
 Supervisory     1-Non-Sensitive     3-Critical  
 Managerial     2-Noncritical Sensitive     4-Special Sensitive  
 Neither

13. Competitive Level Code

14. Agency Use

15. Classified/Graded by	Official Title of Position	Pay Plan	Occupational Code	Grade	Initials	Date
a. Office of Personnel Management						
b. Department, Agency or Establishment						
c. Second Level Review	Supervisory Criminal Investigator Supervisory Special Agent	GS	1811 4842	13		9-20-02
d. First Level Review	Supervisory Special Agent	GS	1812	13		
e. Recommended by Supervisor or Initiating Office	Supervisory Special Agent (Wildlife)	GS	1812	13		

16. Organizational Title of Position (if different from official title) *fu 9-20-02*

17. Name of Employee (if vacant, specify)

18. Department, Agency, or Establishment

Department of the Interior

c. Third Subdivision

a. First Subdivision

U.S. Fish and Wildlife Service

d. Fourth Subdivision

b. Second Subdivision

e. Fifth Subdivision

19. Employee Review-This is an accurate description of the major duties and responsibilities of my position.

Signature of Employee (optional)

20. Supervisory Certification. I certify that this is an accurate statement of the major duties and responsibilities of this position and its organizational relationships, and that the position is necessary to carry out Government functions for which I am responsible. This certification is made with the knowledge that

this information is to be used for statutory purposes relating to appointment and payment of public funds, and that false or misleading statements may constitute violations of such statutes or their implementing regulations.

a. Typed Name and Title of Immediate Supervisor

b. Typed Name and Title of Higher-Level Supervisor or Manager (optional)

Signature

Date

Signature

Date

21. Classification/Job Grading Certification. I certify that this position has been classified/graded as required by Title 5, U.S. Code, in conformance with standards published by the U.S. Office of Personnel Management or, if no published standards apply directly, consistently with the most applicable published standards.

22. Position Classification Standards Used in Classifying/Grading Position

1811  
 Series determination 4842 Grade - 1812/1811 2/72 TS-8  
 Supervisory Grade Evaluation Guide Part II

Information for Employees. The standards, and information on their application, are available in the personnel office. The classification of the position may be reviewed and corrected by the agency or the U.S. Office of Personnel Management. Information on classification/job grading appeals, and complaints on exemption from FLSA, is available from the personnel office or the U.S. Office of Personnel Management.

Typed Name and Title of Official Taking Action

Signature

Date

23. Position Review

Initials

Date

Initials

Date

Initials

Date

Initials

Date

Initials

Date

a. Employee (optional)

b. Supervisor

c. Classifier

Department of the Interior, FLERT Specialist

This PD has been approved as follows under 5 USC 8336(c) and 8412(d)

Firefighter  Law Enforcement

Primary  Secondary/Administrative  Sec/Supvy

Approval Date: January 20, 2004

24. Remarks

Reference classification standard for Investigator positions, GS-1810/1811 for grade level determination

(Feb. 1972); pp.17-18. SPD initially dated 9/3/82. \*a break in service of more than 3 days. OPM letter 3-18-82.

25. Description of Major Duties and Responsibilities (See Attached)