

POSITION DESCRIPTION (Please Read Instructions on the Back) 1. Agency Position No. **9121**

2. Reason for Submission <input type="checkbox"/> Redescription <input type="checkbox"/> Reestablishment <input type="checkbox"/> Exclusion (Show any positions replaced)	3. Service <input type="checkbox"/> Dept'l <input checked="" type="checkbox"/> Field	4. Employing Office Location	5. Duty Station	6. CSC Certification No.
Standard position description #9121 replaces pd # _____		7. Fair Labor Standards Act <input checked="" type="checkbox"/> Exempt <input type="checkbox"/> Nonexempt	8. Employment/Financial Stmt Required <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	9. Subject to IA Action <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
		10. Position Status <input checked="" type="checkbox"/> Competitive <input type="checkbox"/> Excepted (Specify)	11. Position is <input type="checkbox"/> Supervisory <input type="checkbox"/> Managerial <input checked="" type="checkbox"/> Neither	12. Sensitivity <input type="checkbox"/> Critical <input type="checkbox"/> Noncritical <input type="checkbox"/> Nonresponsive
		13. Competitive Level Code		
		14. Agency Use		

15. Classified/Graded by	Official Title of Position	Pay Plan	Occupational Code	Grade	Initials	Date
a. Civil Service Commission	Covered under 5 U.S.C. §8336(1) in the primary category (OP); letter dated 3-18-83)					
b. Department, Agency, or Establishment						
c. Bureau **	<i>Criminal Investigator for 9-20-82 Special Agent (Pilot) (Pilot)</i>	GS	<i>1811 1812</i>	12		
d. Field Office	Special Agent (Airplane Pilot)	GS	1812	12		
e. Recommended by Supervisor or Initiating Office	Special Agent (Pilot)	GS	1812	12		

18. Department, Agency, or Establishment Department of Interior	c. Third Subdivision Region
a. First Subdivision U.S. Fish and Wildlife Service	d. Fourth Subdivision
b. Second Subdivision Division of Law Enforcement	e. Fifth Subdivision
19. Employee Review: This is an accurate description of the major duties and responsibilities of my position.	
Signature of Employee (optional)	

20. Supervisory Certification. I certify that this is an accurate statement of the major duties and responsibilities of this position and its organizational relationships, and that the position is necessary to carry out Government functions for which I am responsible. This certification is made with the knowledge that this information is to be used for statutory purposes relating to appointment and payment of public funds, and that false or misleading statements may constitute violation of such statutes or their implementing regulations.

a. Typed Name and Title of Immediate Supervisor	b. Typed Name and Title of Higher-Level Supervisor or Manager (optional)
Signature: _____ Date: _____	Signature: _____ Date: _____

21. Classification/Job Grading Certification. I certify that this position has been classified/graded as required by Title 5, U. S. Code, in conformance with standards published by the Civil Service Commission or, if no published standards apply directly, consistently with the most applicable published standards.	22. Standards Used in Classifying/Grading Position. Series 1812-1811 Grade - 1810/1811 2/72 TS-3 (TS-3E) Cross reference 2181, 12/67 (TS-71) & 460 1/60
Typed Name and Title of Official Taking Action	Information for Employees. The standards, and information on their application, are available in the personnel office. The classification of the position may be reviewed and corrected by the agency or the Civil Service Commission. Information on classification/job grading appeals, and complaints on exemption from FLSA, is available from the personnel office or the Commission.
Signature: _____ Date: _____	

23. Position Reviewer	Initials	Date	Department of the Interior, FLETC Specialist	Initials	Date	Initials	Date
a. Employee (optional)	..		This PD has been approved as follows under 5 USC §336(c) and 8412(d)				
b. Supervisor			<input checked="" type="checkbox"/> Firefighter <input checked="" type="checkbox"/> Primary <input type="checkbox"/> Secondary/Administrative <input type="checkbox"/> Sec/Supvy				
c. Classifier			Approval Date January 20, 2001				

24. Remarks
Classifier's Note: Reference classification standard for Investigator positions, GS-1810/1811 for grade level determination (Feb. 1972); pp. 17-18.
 ** SPD #9121 initially dated 9/3/82, as Special Agent (Pilot), GS-1812-12.



U.S. DEPARTMENT OF THE INTERIOR
Certification of Position Approval for Retirement
Under
5 USC 8336(c) and 8412(d)

Approved under the Civil Service Retirement System, 5 USC 8336(c)

Approved under the Federal Employees Retirement System, 5 USC 8412(d)

Category of Coverage: Primary Rigorous (Law Enforcement)

Bureau: Fish and Wildlife Service, Division of Law Enforcement

Classification Title: Criminal Investigator (Airplane Pilot)

Organization Title: _____

Position Number: 9121 Series and Grade: GS-1811-12

RECOMMENDATION FOR COVERAGE REVIEW:

Primary Law Enforcement coverage is recommended under both CSRS and FERS. Special retirement coverage under both CSRS and FERS is requested.

The primary purpose of this position is to serve as a Criminal Investigator performing law enforcement duties of investigation, apprehension, and detention of individuals suspected or convicted of offenses against the criminal laws of the United States, specifically the U.S. Statues pertaining to the protection of fish, wildlife, plants, Service directives, Title 50, Code of Federal Regulations, and other regulations that are issued pursuant thereto. Conducts the full range of law enforcement activities involving fish and wildlife resources; i.e., surveillance; participating in raids; interviewing witnesses; interrogating suspects; searching for physical evidence and clues; conducting seizures of contraband, equipment and vehicles; securing and serving warrants, making arrests; inspecting records and documents; developing evidence for orderly presentation to the U.S. Attorney or other legal officers; testifying in court; preparing detailed reports; and successfully carrying out undercover operations. Provides aircraft support as pilot in command of single or multi-engine fixed-wing aircraft. **The duties of this position are so rigorous that employment opportunities are limited to young and physically vigorous individuals who must meet and maintain established physical qualification requirements.**

See Attached

Chief, Office of Law Enforcement

05/20/2003

Date

Marcia L. Scifres

DOI Fire & Law Enforcement Team Lead, Marcia L. Scifres

12/17/2003

Date

APPROVAL The position described above is approved for coverage under Firefighter or Law Enforcement (FF/LEO) Retirement **retroactive to 10/01/2002**. Approval is by DOI Secretary's Designee:

Carolyn Cohen

Deputy Assistant Secretary, Human Resources and Workforce Diversity

1/20/04

Date